Présentation

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| **Nom: \_\_\_\_\_\_\_\_\_\_\_ Prénom: \_\_\_\_\_\_\_\_\_\_\_\_** |
| NUMEN: |
| Adresse personnelle: |
| Téléphone : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Mail perso: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Mail pro: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| **ETABLISSEMENT:** |
| Adresse : |
| Tel: \_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_ mail: \_\_\_\_\_\_\_\_\_\_\_\_\_ |

Direction académique

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| **DASEN : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Adresse : |
|  |
| Tél. : |
| Email : |
| CPC départementaux : |

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| **Ma circonscription** |
| Mon IEN : |
| Secrétariat : |
| Tél. : |
| Email : |
| Adresse : |

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| **Enseignant référent** |
| Nom : |
| Adresse : |
| Tél. : |
| Email : |
| Infos : |

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| **CPC ASH** |
| Nom : |
| Adresse : |
| Tél. : |
| Email : |
| Infos : |

Calendrier

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|  |  | **AOÛT 2016** |
| Lun | 1 |  |
| Mar | 2 |  |
| Mer | 3 |  |
| Jeu | 4 |  |
| Ven | 5 |  |
| Sam | 6 |  |
| Dim | 7 |  |
| Lun | 8 |  |
| Mar | 9 |  |
| Mer | 10 |  |
| Jeu | 11 |  |
| Ven | 12 |  |
| Sam | 13 |  |
| Dim | 14 |  |
| Lun | 15 |  |
| Mar | 16 | Pré-Rentrée |
| Mer | 17 | Rentrée des 6èmes |
| Jeu | 18 | Rentrée des 5èmes, 4èmes et 3èmes |
| Ven | 19 | Rentrée pour tous |
| Sam | 20 |  |
| Dim | 21 |  |
| Lun | 22 |  |
| Mar | 23 |  |
| Mer | 24 |  |
| Jeu | 25 |  |
| Ven | 26 |  |
| Sam | 27 |  |
| Dim | 28 |  |
| Lun | 29 |  |
| Mar | 30 |  |
| Mer | 31 |  |
|  |  | **SEPTEMBRE 2016** |
| Jeu | 1 |  |
| Ven | 2 |  |
| Sam | 3 |  |
| Dim | 4 |  |
| Lun | 5 |  |
| Mar | 6 |  |
| Mer | 7 | Début des Jeux Paralympiques |
| Jeu | 8 |  |
| Ven | 9 |  |
| Sam | 10 |  |
| Dim | 11 |  |
| Lun | 12 |  |
| Mar | 13 |  |
| Mer | 14 | Journée du sport scolaire |
| Jeu | 15 |  |
| Ven | 16 |  |
| Sam | 17 |  |
| Dim | 18 |  |
| Lun | 19 |  |
| Mar | 20 |  |
| Mer | 21 |  |
| Jeu | 22 |  |
| Ven | 23 | Nettoyons la nature |
| Sam | 24 |  |
| Dim | 25 |  |
| Lun | 26 |  |
| Mar | 27 |  |
| Mer | 28 |  |
| Jeu | 29 |  |
| Ven | 30 |  |
|  |  | **OCTOBRE 2016** |
| Sam | 1 |  |
| Dim | 2 |  |
| Lun | 3 |  |
| Mar | 4 |  |
| Mer | 5 |  |
| Jeu | 6 |  |
| Ven | 7 |  |
| Sam | 8 | Vacances |
| Dim | 9 |  |
| Lun | 10 |  |
| Mar | 11 |  |
| Mer | 12 |  |
| Jeu | 13 |  |
| Ven | 14 |  |
| Sam | 15 |  |
| Dim | 16 |  |
| Lun | 17 |  |
| Mar | 18 |  |
| Mer | 19 |  |
| Jeu | 20 |  |
| Ven | 21 |  |
| Sam | 22 |  |
| Dim | 23 |  |
| Lun | 24 |  |
| Mar | 25 |  |
| Mer | 26 |  |
| Jeu | 27 |  |
| Ven | 28 | Journée du cinéma d’animation |
| Sam | 29 |  |
| Dim | 30 |  |
| Lun | 31 | Halloween |
|  |  | **NOVEMBRE 2016** |
| Mar | 1 | Toussaint |
| Mer | 2 |  |
| Jeu | 3 |  |
| Ven | 4 |  |
| Sam | 5 |  |
| Dim | 6 |  |
| Lun | 7 |  |
| Mar | 8 | Elections aux USA |
| Mer | 9 |  |
| Jeu | 10 |  |
| Ven | 11 | Armistice 1918 |
| Sam | 12 |  |
| Dim | 13 |  |
| Lun | 14 |  |
| Mar | 15 |  |
| Mer | 16 | Semaine de l’handicap (jusqu’au 22) |
| Jeu | 17 |  |
| Ven | 18 |  |
| Sam | 19 |  |
| Dim | 20 | Journée internationale des droits de l’enfant |
| Lun | 21 |  |
| Mar | 22 |  |
| Mer | 23 |  |
| Jeu | 24 |  |
| Ven | 25 |  |
| Sam | 26 |  |
| Dim | 27 |  |
| Lun | 28 |  |
| Mar | 29 |  |
| Mer | 30 |  |
|  |  | **DÉCEMBRE 2016** |
| Jeu | 1 | Journée mondiale de lutte contre le SIDA |
| Ven | 2 | TELETHON |
| Sam | 3 |  |
| Dim | 4 |  |
| Lun | 5 |  |
| Mar | 6 |  |
| Mer | 7 |  |
| Jeu | 8 |  |
| Ven | 9 | Journée de la laïcité |
| Sam | 10 |  |
| Dim | 11 |  |
| Lun | 12 |  |
| Mar | 13 |  |
| Mer | 14 |  |
| Jeu | 15 |  |
| Ven | 16 |  |
| Sam | 17 | Vacances |
| Dim | 18 |  |
| Lun | 19 |  |
| Mar | 20 | Abolition de l’esclavage |
| Mer | 21 |  |
| Jeu | 22 |  |
| Ven | 23 |  |
| Sam | 24 |  |
| Dim | 25 | Noël |
| Lun | 26 |  |
| Mar | 27 |  |
| Mer | 28 |  |
| Jeu | 29 |  |
| Ven | 30 |  |
| Sam | 31 |  |
|  |  | **JANVIER 2017** |
| Dim | 1 | Jour de l’an |
| Lun | 2 |  |
| Mar | 3 |  |
| Mer | 4 |  |
| Jeu | 5 |  |
| Ven | 6 |  |
| Sam | 7 |  |
| Dim | 8 |  |
| Lun | 9 |  |
| Mar | 10 |  |
| Mer | 11 |  |
| Jeu | 12 |  |
| Ven | 13 |  |
| Sam | 14 |  |
| Dim | 15 |  |
| Lun | 16 |  |
| Mar | 17 |  |
| Mer | 18 |  |
| Jeu | 19 |  |
| Ven | 20 |  |
| Sam | 21 |  |
| Dim | 22 |  |
| Lun | 23 |  |
| Mar | 24 |  |
| Mer | 25 |  |
| Jeu | 26 |  |
| Ven | 27 |  |
| Sam | 28 |  |
| Dim | 29 |  |
| Lun | 30 |  |
| Mar | 31 |  |
|  |  | **FÉVRIER 2017** |
| Mer | 1 |  |
| Jeu | 2 |  |
| Ven | 3 |  |
| Sam | 4 | Journée contre le cancer |
| Dim | 5 |  |
| Lun | 6 |  |
| Mar | 7 |  |
| Mer | 8 |  |
| Jeu | 9 |  |
| Ven | 10 |  |
| Sam | 11 |  |
| Dim | 12 |  |
| Lun | 13 |  |
| Mar | 14 |  |
| Mer | 15 |  |
| Jeu | 16 |  |
| Ven | 17 |  |
| Sam | 18 | Journée de la sécurité routière |
| Dim | 19 |  |
| Lun | 20 |  |
| Mar | 21 |  |
| Mer | 22 |  |
| Jeu | 23 |  |
| Ven | 24 |  |
| Sam | 25 |  |
| Dim | 26 |  |
| Lun | 27 |  |
| Mar | 28 | Mardi Gras/ Journée du Conte |
|  |  | **MARS 2017** |
| Mer | 1 |  |
| Jeu | 2 |  |
| Ven | 3 |  |
| Sam | 4 | Printemps des Poètes jusqu’au 19 (Thème Afrique) |
| Dim | 5 |  |
| Lun | 6 |  |
| Mar | 7 |  |
| Mer | 8 | Journée de la Femme |
| Jeu | 9 |  |
| Ven | 10 |  |
| Sam | 11 | Vacances |
| Dim | 12 |  |
| Lun | 13 |  |
| Mar | 14 |  |
| Mer | 15 |  |
| Jeu | 16 |  |
| Ven | 17 |  |
| Sam | 18 |  |
| Dim | 19 |  |
| Lun | 20 |  |
| Mar | 21 |  |
| Mer | 22 |  |
| Jeu | 23 |  |
| Ven | 24 |  |
| Sam | 25 |  |
| Dim | 26 |  |
| Lun | 27 |  |
| Mar | 28 | Journée du sommeil |
| Mer | 29 |  |
| Jeu | 30 |  |
| Ven | 31 |  |
|  |  | **AVRIL 2017** |
| Sam | 1 |  |
| Dim | 2 |  |
| Lun | 3 |  |
| Mar | 4 |  |
| Mer | 5 |  |
| Jeu | 6 |  |
| Ven | 7 | Journée mondiale de la santé |
| Sam | 8 |  |
| Dim | 9 |  |
| Lun | 10 |  |
| Mar | 11 |  |
| Mer | 12 |  |
| Jeu | 13 |  |
| Ven | 14 |  |
| Sam | 15 |  |
| Dim | 16 | Pâques |
| Lun | 17 | Férié |
| Mar | 18 |  |
| Mer | 19 |  |
| Jeu | 20 |  |
| Ven | 21 |  |
| Sam | 22 |  |
| Dim | 23 | 1er tour des élections présidentielles |
| Lun | 24 |  |
| Mar | 25 |  |
| Mer | 26 |  |
| Jeu | 27 | Journée du jazz |
| Ven | 28 | Journée de la danse |
| Sam | 29 |  |
| Dim | 30 | Journée du souvenir des victimes de la déportation |

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|  |  | **MAI 2017** |
| Lun | 1 | Fête du travail |
| Mar | 2 |  |
| Mer | 3 | Journée de la liberté de la presse |
| Jeu | 4 |  |
| Ven | 5 |  |
| Sam | 6 | Vacances |
| Dim | 7 | 2ème tour des élections présidentielles |
| Lun | 8 |  |
| Mar | 9 |  |
| Mer | 10 |  |
| Jeu | 11 |  |
| Ven | 12 |  |
| Sam | 13 |  |
| Dim | 14 |  |
| Lun | 15 |  |
| Mar | 16 |  |
| Mer | 17 |  |
| Jeu | 18 |  |
| Ven | 19 |  |
| Sam | 20 |  |
| Dim | 21 |  |
| Lun | 22 |  |
| Mar | 23 |  |
| Mer | 24 |  |
| Jeu | 25 | Ascension |
| Ven | 26 |  |
| Sam | 27 | Journée de la Résistance |
| Dim | 28 | Fête des Mères |
| Lun | 29 |  |
| Mar | 30 |  |
| Mer | 31 | Journée sans tabac |
|  |  | **JUIN 2017** |
| Jeu | 1 | Journée de l’enfance |
| Ven | 2 |  |
| Sam | 3 |  |
| Dim | 4 | Pentecôte |
| Lun | 5 | Lundi de Pentecôte |
| Mar | 6 | Débarquement |
| Mer | 7 |  |
| Jeu | 8 |  |
| Ven | 9 | Journée de la solidarité |
| Sam | 10 |  |
| Dim | 11 |  |
| Lun | 12 |  |
| Mar | 13 |  |
| Mer | 14 | Journée du don du sang |
| Jeu | 15 | Journée contre la faim |
| Ven | 16 |  |
| Sam | 17 |  |
| Dim | 18 | Fête des Pères |
| Lun | 19 |  |
| Mar | 20 |  |
| Mer | 21 | Fête de la musique |
| Jeu | 22 |  |
| Ven | 23 |  |
| Sam | 24 |  |
| Dim | 25 |  |
| Lun | 26 |  |
| Mar | 27 |  |
| Mer | 28 |  |
| Jeu | 29 |  |
| Ven | 30 |  |
|  |  | **JUILLET 2017** |
| Sam | 1 |  |
| Dim | 2 |  |
| Lun | 3 |  |
| Mar | 4 |  |
| Mer | 5 |  |
| Jeu | 6 |  |
| Ven | 7 | Vacances |
| Sam | 8 |  |
| Dim | 9 |  |
| Lun | 10 |  |

Réunions

**Coordonnations 36h HSE (1/s): Coordonnatrice/AESH-CO/AESH-I**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Rencontre/ Temps** | **Sujet** | **Cumul** |
| **Août**  Jeudi 18  Lundi 22  Lundi 29 |  |  |  |
| **Septembre**  Lundi O5  Lundi 12  Lundi 19  Lundi 26 |  |  | \_\_\_\_\_H |
| **Octobre**  Lundi 03  Lundi 24  Lundi 31 |  |  | \_\_\_\_\_ H |
| **Novembre**  Lundi 07  Lundi 14  Lundi 21  Lundi 28 |  |  | \_\_\_\_\_H |
| **Décembre**  Lundi 05  Lundi 12 |  |  | \_\_\_\_\_H |
| **Janvier**  Lundi 30  Mardi 31 |  |  | \_\_\_\_\_H |
| **Février**  Lundi 06  Lundi 13  Lundi 20  Lundi 27 |  |  | \_\_\_\_\_ H |
| **Mars**  Lundi 06  Lundi 27  Mardi 28 |  |  | \_\_\_\_\_H |
| **Avril**  Lundi 03  Lundi 10  Lundi 17  Lundi 24 |  |  | \_\_\_\_\_H |
| **Mai**  Lundi 22  Lundi 29  Mardi 30 |  |  | \_\_\_\_\_H |
| **Juin**  Lundi 12  Lundi 19  Lundi 26 |  |  | \_\_\_\_\_H |
| **Juillet**  Lundi 03 |  |  | \_\_\_\_\_H |

**REUNIONS INTER ULIS Collège (Toutes les ULIS de la circonscription)**

|  |  |  |
| --- | --- | --- |
| **Date** | **Durée** | **Cumul** |
| Août  Mardi |  | \_\_\_\_\_  H |
| Septembre  Mardi |  | \_\_\_\_\_ H |
| Octobre  Mardi |  | \_\_\_\_\_ H |
| Novembre  Mardi |  | \_\_\_\_\_ H |
| Décembre  Mardi |  | \_\_\_\_\_ H |
| Janvier  Mardi | \_\_\_\_\_ H | \_\_\_\_\_ H |
| Février |  | \_\_\_\_\_ H |
| Mars  Mardi |  | \_\_\_\_\_ H |
| Avril |  | \_\_\_\_\_ H |
| Mai  Mardi |  | \_\_\_\_\_ H |
| Juin  Mardi |  | \_\_\_\_\_ H |
| Juillet  Mardi | \_\_\_\_\_ H | \_\_\_\_\_ H |
| TOTAL |  | \_\_\_\_\_ H |

**REUNIONS INSTITUTIONNELLES**

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| **\_\_/\_\_/\_\_\_ \_\_\_\_\_\_h** | **\_\_/\_\_ /\_\_ \_\_\_h** |
| \_\_/\_\_/\_\_ \_\_\_h | \_\_/\_\_/\_\_ \_\_\_h |
| \_\_\_/\_\_/\_\_ \_\_\_h | \_\_/\_\_/\_\_\_ \_\_\_h |

**Equipe de Suivi de Scolarité**

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| **Date** | **Objet/Motif** | **Elève** | **Durée** | **Cumul** |
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| \_\_ /\_\_ /\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ |  | \_\_\_\_ h | \_\_\_\_ h |
| \_\_ /\_\_ /\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_ |  | \_\_\_\_ h | \_\_\_\_ h |
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**RENCONTRES FAMILLES**

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| **Date** | **Elève** | **Objet/Motif** | **Durée** | **Cumul** |
| \_\_ /\_\_ /\_\_\_\_ |  | \_\_\_\_\_\_\_\_\_\_ | \_\_\_\_ h | \_\_\_\_ h |
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| **Date** | **Elève** | **Objet/Motif** | **Durée** | **Cumul** |
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**FORMATION- ANIMATIONS PEDAGOGIQUES**

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| **Date** | **Durée** | **Cumul** | **Thème** |
| \_\_ /\_\_ /\_\_\_\_ | \_\_\_\_\_ H | \_\_\_\_\_ H |  |
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Projets

*Projets de groupe, de classe, d’unité d’enseignement.*

*Durée, thème, élèves concernés.*

Mes collègues

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| Nom prénom | Téléphone | Mail |
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Partenariat

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| Nom prénom  Type de partenaire | Téléphone | Mail |
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Mes élèves

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| **NOM** | **PRÉNOM** | **DATE DE NAISSANCE** | **TÉLÉPHONE**  **DES FAMILLES** | **GROUPE** |
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Administratif

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| **NOM** | **PRÉNOM** | **Droit à l’image** | **Assurance** | **Coopérative scolaire** |
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Anniversaires

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| Septembre | Octobre | Novembre |
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| Juin | **Juillet** | **Aout** |
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Emploi du temps

Suivi élèves

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| **Noms** | **Niveau**  **Cycle 1** | **Niveau**  **Cycle 2** | **Niveau**  **Cycle 3** | **Remarques** |
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**Niveau**

**Prise en charge**

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| Elève | Type de suivi  PPE, Orthophonie, SESSAD, Psychologue, psychomotricité, CMPP … |
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**Notes personnelles**