

103 Groupe 3 Salakomreuk village – Siem Reap – Cambodia

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✉ [v.dalonneau@yahoo.fr](mailto:v.dalonneau@yahoo.fr)

30 years old

Ability to travel and work abroad

French nationality

## Field: Education and Youth/Children

### SKILLS

- **Project Operation** Trainer; field analysis and surveys; project operation control, programming and coordinating; reporting; knowledge of tools and methods; searching financing solutions; capacity building.
- **Administration and Finance** Accounting; budget design and follow up; organization and planning; setting up procedures; project follow up; drafting reports, cases (projects/capitalization) and studies.
- **Human Resources** Management skills and team coordination; personnel training; task identification and assessment; conflict solving; meeting planning and orchestration.
- **Communication** Designing tools; establishing relations with financial backers, institutions and partners.
- **Languages**  
*English:* written, read and spoken  
*German:* basic  
*Creole:* written, read and spoken
- **Computer Skills** Perfect command of common computer programs and Internet tools.
- **Profile** Excellent adaptation and interpersonal skills. Ability to take initiatives and to assume responsibilities. Meticulous and well-organized work methods. Active team member, ability to work efficiently with colleagues as well as autonomously in challenging situations. Open-minded and dynamic.

### PROFESSIONAL BACKGROUND

- **October 2010 – September 2011**  
**ONG Formations et Progrès**  
**CAMBODIA**  
**Project Coordinator at the Paul Dubrulle School of Hospitality and Tourism**  
Management, general communication, implementation of a sponsorship program, fund-raising, developing and managing partnerships. Setting up and raising funds for a sustainable development project.
- **May 2008 – May 2010**  
**Scouts et Guides de France**  
**HAÏTI**  
**Coordinator/Administrator for the “appui aux initiatives des jeunes” project**  
Implementation and coordination of an educational, rehabilitation and crime-reduction project in sensitive areas among the youth of Port-au-Prince. Planning and running skill development trainings and strengthening local development abilities.  
National coordinator in the event of natural disasters (2008 hurricane, 2010 earthquake) in the field of education.  
Planning, fund-raising, implementation and coordination of a formal and non-formal educational pilot project at 18 schools in partnership with UNICEF Haiti and the Minister of Education.
- **Nov. 2007 – April 2008**  
**Temporary employment**  
**PARIS**  
**Chef de rang**  
Welcoming and taking care of guests in different kinds of hospitality businesses (restaurants, hotels, brasseries, etc.).
- **September – October 2007**  
**Développement sans frontières**  
**MALI**  
**Research leader of an exploratory study into North-South skill exchanges**  
Conducting analysis and studies and providing technical support for the “DANAYA” association (Bamako). Activity leader for children in a vulnerable situation. Strengthening accounting skills and human resources management.
- **December 2004 – July 2007**  
**Restaurant Caïus**  
**PARIS**  
**Chef de rang and salesperson**  
Welcoming and taking care of guests. Stocks and supplies management; training.

➤ **January 2005 – now**  
**Les Enfants de Nopoko**  
**PARIS / BURKINA FASO**

**Founder and coordinator of the children support association “Les Enfants de Nopoko”**

Implementation of the first “educational camp” project in Burkina Faso.  
Creation of a certified NGO (2006) working in the field of educational co-development of children in Burkina Faso; recruiting and managing a team of 32 volunteers.  
Exploratory mission (2007): analysis and study of the local partner’s program within its context, developing partnerships, coordinating and running “educational camps”.  
Implementation and coordination of programs: financial support for education, creation of a vocational training centre, assisting two local NGOs.

➤ **Dec. 2003 – Nov. 2004**  
**Présidence de la République**  
**PARIS**

**Garçon de Vestibule**

Welcoming and taking care of French and foreign dignitaries visiting the head of state.

➤ **September 1999 – August 2002**  
**Scouts et Guides de France**  
**PARIS / HAÏTI**

**Co-founder of the “Haïti 2002” micro project - Responsible for foreign relations, budget and accounts.**

Overall organization of an awareness-raising campaign, training, and running activities at a Port-au-Prince orphanage as well as at medical centres in the slums of Cité Soleil et Cité Pelée.

## EDUCATIONAL BACKGROUND

➤ **2007 - 2008**

**Supplies and purchasing training conducted by Bioforce**

Goals: To create a distribution network, to identify needs and the choices distributors have available, and to undertake market researches. Purchasing procedures, order and stock management.

**Geopolitics administrator training conducted by Humacoop**

Goals: Preparation to the position of mission administrator/coordinator. Creation of theoretical and professional tools; developing one’s critical and professional mind in order to assess political and economical stakes worldwide. Components: mission environment, project management and expats.

**Exploratory missions training conducted by Développement Sans Frontières**

Goals: To master the theoretical and operational tools in order to analyze and assess a situation and to formulate a diagnostic regarding a population’s humanitarian situation. To acquire the necessary methodology to create a humanitarian or development assistance project.

➤ **November 2003**

**Higher National Certificate (Hospitality and Food & Beverages) – Culinary and Dining Arts option (Clichy, France)**

Accounting, management, and Law.

➤ **November 2001**

**Technological Baccalaureate (Hospitality and Food & Beverages) (Meaux, France)**

+ Youth Leader Training Certificate (B.A.F.A.) – 2003

+ First Aid Training (A.F.P.S.) – 2003

## INTERESTS AND HOBBIES

Trekking, skiing, music, photography, literature, swimming. Active member of the French boy scouts association for 19 years. Youth leader Instructor for non-formal education. Youth Leader and organizing activities for youngsters (7 to 15 years old) for 5 years. Travels and intercultural exchanges.

## REFERENCES

➤ **Christian LARCHER – Director of the International Unit of the French boy scouts and girl.**  
[clarcher@sgdf.fr](mailto:clarcher@sgdf.fr)

➤ **Virginia PEREZ – Community Based CP Manager - Child Protection UNICEF Haiti**  
[vperez@unicef.org](mailto:vperez@unicef.org)

➤ **Gérald HOUGARDY – Director of the Paul Dubrulle School of Hospitality and Tourism – Siem Reap (Cambodia)**  
[gm@ecolepauldubrulle.org](mailto:gm@ecolepauldubrulle.org)